



Release notes – 31 December 2020

The deployment on the night of the 30 December provides additional functionality when sending consignments to Northern Ireland in the New Horizon Booking platform and generates the additional documentation required for the Safety and Security-requirements, as set out by HMRC, as a result of Brexit and the Northern Ireland Protocol.

Security and Safety Declaration overview

Customers are advised that when sending consignments to Northern Ireland, the following additional fields must be completed to satisfy the HMRC requirements for the Safety and Security declaration. Failure to do so will result in delays/ the return of the consignment at your own cost.

When an order is created in the 'Order Entry' screen in New Horizon and the destination is Northern Ireland, there are now different fields that appear which have to be populated.

If the post code is a BT postcode for air services, or RD1 or 2 for the road services, the following fields will appear in the Order Entry screen and must be completed.

Sending consignments by Air – using a BT postcode

When the user completes the order form, the collection and delivery section will display the new field 'EORI number'

Collection

Country: United Kingdom
Postcode: WS11 8LD
Company/Name: 0207DQ Ltd
Address Line 1: Blakeney Way
Address Line 2: Kingswood Lakeside
City: Cannock
County: Staffordshire
Contact Name: dave test
Phone: 01922702750
Email: dsq@sky.com
EORI Number
Instructions

Delivery

Country: United Kingdom
Postcode: BT1 1AA
Company/Name
Address Line 1
Address Line 2
City
County
Contact Name
Phone
Mobile
Email
EORI Number
Instructions

Goods Info

In the collection section of the screen the sender must enter their EORI number this will be either GB or XI followed by 12 numerical characters

Within the delivery section of the order entry page and the consignment is a B2B transaction the EORI number of the recipient must be entered which will be and XI followed by 12 numerical digits. If the shipment is B2C then this field will not be populated

Sending by Road using RD1 and RD2 postcodes

Collection

Country: United Kingdom
Postcode: WS11 8LD
Company/Name: 0207DQ Ltd
Address Line 1: Blakeney Way
Address Line 2: Kingswood Lakeside
City: Cannock
County: Staffordshire
Contact Name: dave test
Phone: 01922702750
Email: dsq@sky.com
EORI Number
Instructions

Delivery

Country: United Kingdom
Postcode: RD1
Company/Name
Address Line 1
Address Line 2
City
County
Contact Name
Phone
Mobile
Email
EORI Number
Instructions

Goods Info

In the collection section of the screen the sender must enter their EORI number this will be either GB or XI followed by 12 numerical characters

Enter RD1 or 2 for the road service

Within the delivery section of the order entry page and the consignment is a B2B transaction the EORI number of the recipient must be entered which will be and XI followed by 12 numerical digits. If the shipment is...

Completion of Order Entry Screen

Goods Info

Goods Value (£) 17.00
 Goods Description
 Security
 Fragile
 Increased Liability Please tick this box if you require the full Goods Value to be covered by Increased Liability (Please note this will incur an extra charge).

Additional Fields to be completed for shipments to Northern Ireland

Items (fast print is ON)

#Items	Type	Static Weight(kg)	Volumetric Weight(kg)	Type of Export	Term of Sale
1	PARCEL	10.00	0.00	SALE	DDU

Services

Rule Match Result: Rule Next Day Matched.
 Delivery Group: NONE

Select	CARRIER	SERVICE	LATEST BOOKING TIME	DAYS	DELIVERY BY	WEIGHT (kg)	RATE
<input type="radio"/>	APC	1000 Parcel	29/12/2020 19:00	1	30/12/2020 10:00	10.000	£0.00
<input type="radio"/>	APC	1200 Parcel	29/12/2020 19:00	1	30/12/2020 12:00	10.000	£0.00
<input checked="" type="radio"/>	APC	1600 Parcel	29/12/2020 19:00	1	30/12/2020 16:00	10.000	£0.00
<input type="radio"/>	APC	1000 Non-conveyable	29/12/2020 19:00	1	30/12/2020 10:00	10.000	£0.00
<input type="radio"/>	APC	1200 Non-conveyable	29/12/2020 19:00	1	30/12/2020 12:00	10.000	£0.00
<input type="radio"/>	APC	1600 Non-conveyable	29/12/2020 19:00	1	30/12/2020 16:00	10.000	£0.00
<input type="radio"/>	CP	Sameday	29/12/2020 23:00	1	30/12/2020 00:00	10.000	£0.00
<input type="radio"/>	CP	Next Day 09:00 Local Area Del	29/12/2020 23:00	1	30/12/2020 09:00	10.000	£0.00
<input type="radio"/>	CP	Next Day 10:00 Local Area Del	29/12/2020 23:00	1	30/12/2020 10:00	10.000	£0.00

Annotations:

- Enter description of contents of each container (shirt, socks, shoes)
- Enter the commodity code for each item being sent (379373737, 38337857, 12223344)
- Please be country of Origin may be different to Country of dispatch (United Kingdom)
- Enter the total quantity for each item in the container (1)
- Enter the item value for each item (17.00, 6.00, 6.00)
- By default the "Type of Export" is set at "Sale"
- By Default the "Terms of Sale" is set at "DDU"

Buttons: SAVE TO BASKET, CONFIRM & PRINT, BACK

Inset View: Terms of Sale (DDU), Volumetric (kg), Type of Export (SALE), Value (£)



Items (fast print is ON)

#Items	Type	Static Weight(kg)	Volumetric Weight(kg)	Type of Export	Terms Of Sale
1	ALL	0.00	0.00	SALE	DDU

PTN	Item Ref Nr	Weight(kg)	Length(cm)	Width(cm)	Height(cm)	Value(£)	Volumetric(kg)
1							0.000
	Duty Goods Description		HTS Code	Origin	Items	Item Value	
				United Kingdom			

ADD

Show Available Services

All boxes which have a red border are mandatory fields and MUST be completed before the “Show Available Services” can be selected.

The user will then be able to select from the service list provided. If the consignment is going by air, the service options are as above.

‘RD1’ or ‘2’ is inserted into the postcode box in the order entry screen, then the only service that will be offered to the user is ‘Road Service to Northern Ireland’:

Services

Rule Match Result: Rule HYPASHIP DEFAULT CHEAPEST RULE Matched.

Delivery Group: NONE

Select	CARRIER	SERVICE	LATEST BOOKING TIME	DAYS	DELIVERY BY	WEIGHT (kg)	RATE
<input checked="" type="radio"/>	APC	Road Service To Ireland	30/12/2020 19:00	5	04/01/2021 16:00	10	£0.00

Summary

Rate	Extra Charge	Insurance Charge	Fuel Charge	VAT (@20.00%)	Total Cost
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

No duty has been calculated. The recipient may still be liable for duty & taxes in their country.

Save as Template

SAVE

Completing the Additional information requirement

If a user wants to add an additional item to the consignment, then the boxes on the left hand side of the screen can be used

- Increase the value number in the #Items field or by using the “ADD” button on the left hand side of the screen

The system, by default will initially only provide one line to entry the details of the “Duty Goods Description”, “HTS Code”, “Origin”, “Items”, “Item Value”.

To add an additional line the “ADD” button of the right-hand side of the screen.

Increased Liability Please tick this box if you require the full Goods Value to be covered by Increased Liability (Please note this will incur an extra charge).

Items (fast print is ON)

#Items	Type	Static Weight(kg)	Volumetric Weight(kg)	Type of Export	Terms Of Sale
2	PARCEL	20.00	0.00	SALE	DDP

PTN	Item Ref Nr	Weight(kg)	Length(cm)	Width(cm)	Height(cm)	Value(£)	Volumetric(kg)
01		10.000				17.00	0.000
	Duty Goods Description						
	socks					3.00	
	shirt					8.00	
	shoes					6.00	
		10.000				0.00	
	Duty Goods Description						

HTS Code: 37373737, 38373837, 122233344

Origin: United Kingdom

Items: 1, 1, 1

Item Value: 3.00, 8.00, 6.00

ADD buttons are present on the right side of the table rows.

Callouts:

- To add a parcel to a multi item consignment you can increase the item quantity or use the "ADD" button
- to add contents to the container use this button

If all the information has been entered correctly and the order has been processed, “Confirm and Print” the order will become live in the New Horizon platform.

Safety and Security Documentation

When the user has created the consignment in New Horizon, the Safety and Security Documentation can be printed as a pdf document

The screenshot shows the 'Orders' section of the New Horizon system. On the left is a navigation menu with categories like 'Y ORDERS', 'Y REPORTS', 'Y ACCOUNTS', 'Y DELIVERIES', 'Y RULES', and 'Y UPLOADS'. The main area is divided into 'Shipper', 'Order', 'Collection', and 'Delivery' sections. The 'Order' section contains fields for 'Con Number', 'Collection Date', 'Ready At', 'Closed At', and 'Reference Number'. A callout points to the 'Unique ref' field in the 'Order' section, stating: "Select the consignment that requires the Safety and Security accompanying document". On the right side, there is a vertical toolbar with buttons for 'SIGN OUT', 'ADD', 'CANCEL', 'COLLECT TODAY', 'RETURN', 'EDIT', 'PRINT', and 'COMM INVOICE'. A callout points to the 'COMM INVOICE' button, stating: "Select the 'COMM INVOICE' button".

When the user has selected the "COMM INVOICE" button, the dialogue screen will appear, giving the user the opportunity to download, print or save the document for further use or to place onto the consignment boxes.

i If you have trouble viewing or printing **download invoice** instead.



SENDER Contact Name: Sam Bell Telephone No: 01202775200 E-Mail: s.bell@royal.com Company Name/Address: 200001 Reference No: Signature: [Signature] Country: United Kingdom Address: [Address] Reference No.:	RECIPIENT Contact Name: [Name] Telephone No: [Number] E-Mail: [Email] Company Name/Address: [Address] Reference No.:
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No. of Units	Weight	Unit of Measure	Country of origin	Description of goods	Harmonized Tariff	QTY	Unit value of	Total value
1.00	10.00	KG	GB	paper	48040	1	2.00	2.00

Total Unit	Total Weight	No of Packages	Class of Rate	SubTotal
1.00	10.00000	1.00	201	0.00

Agency Commission	0.00
Freight	0.00
Handling	0.00
Insurance	0.00
Invoice Total	0.00
Invoice Code	0001

Safety and Security Documentation

The document below is an example of the Safety and Security document required for all consignments destined for delivery in Northern Ireland.

Commercial Invoice

EXPORTER: Contact Name: dave test Telephone No.: 01922702750 E-Mail: dsq@sky.com Company Name/Address: 0207 DG L38 Biskerney Way Kingswood Lakeside Carrick WS11 8LD Country: United Kingdom EORI No.: X123456789012 Reference No.:	Invoice No.: 0018951 Invoice Date: 30/12/2020 Date of shipping: 30/12/2020 Air Waybill No. / Tracking No.: 2020123010098860018951 Payment Terms: DDU Type of Export: SALE
CONSIGNEE: Contact Name: Telephone No.: E-Mail: Company Name/Address: test testrte test RD1 Country: United Kingdom EORI No.: X098765432112 Reference No.:	SOLD TO / IMPORTER (if different from Consignee): Same as CONSIGNEE Company Name/Address: test testrte test RD1 Country: United Kingdom EORI No.: X098765432112 Reference No.:

No. of Units	Weight	Unit of Measure	Country of manufacture	Description of goods	Harmonized Tariff Number	QTY	Unit value of	Total value
1.00	10.00	EA	GB	toys	123456	1	2.00	2.00

Total Units: 1.00	Total Weight: 10.00 KG	No of Packages: 1.00	Terms of Sale: DDU	SubTotal: 2.00
				Freight: 0.00
				Packing: 0.00
				Handling: 0.00
				Other: 0.00
Special Instructions:				Invoice Total: 2.00
Declaration Statement(s): Signed: _____ Date: dave test				Currency Code: GBP
I declare that all the information contained in this invoice to be true and correct.				
Originator or Name of Company Representative if the invoice is being completed on behalf of a company or individual: dave test				
Signature / Title / Date: Signature: _____ Title: _____ Date: 30-12-2020				

Additional Information

We recommend the following government website for specific information relating to shipments to Northern Ireland:-

<https://www.gov.uk/government/collections/moving-goods-into-out-of-or-through-northern-ireland-from-1-january-2021>

Customers can find commodity codes for goods being sent at <https://www.gov.uk/trade-tariff>.



Get an EORI number
- GOV.pdf



Bull5699 Deliveries
to Northern Ireland - I

The link below provides details for all items regarded as prohibited or restricted goods by HMRC

<https://www.gov.uk/government/publications/uk-trade-tariff-export-prohibitions-and-restrictions/uk-trade-tariff-export-prohibitions-and-restrictions>

Important Notes

This additional functionality is currently only available for manual input in New Horizon.

Further development will be undertaken to enable API and Dataplug input for orders destined to Northern Ireland.